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IPC Annual Statement Report May 2023

London Road Surgery

Purpose

This annual statement will be generated each year in May, in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the practice website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits carried out, and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures, and guidelines

Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at London Road Surgery is Laura Hutton, Practice Nurse. The IPC lead is supported by Kirstin Frost, Joint Practice Manager.

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events. Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice. Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements. All significant events are reviewed and discussed at meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there have been 0 significant events raised which related to infection control. There have also been 0 complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

The last CQC inspection at London Road Surgery was completed in 2016. There were no IPC actions identified. Details of the last inspection can be found at <https://www.cqc.org.uk/location/1-549578718>. An internal IPC audit was conducted in April 2023 by Kirstin Frost, Joint Practice Manager. A summary of the actions and implementation is listed below:

- The organisation's IPC policy was out of date and not accessible to all staff. This has been reviewed and will be circulated to all staff during May 2023.

- The organisation had no cleaning schedule, and audits were not recorded. A cleaning schedule policy and audits have been implemented during May 2023.
- Walls should have no defects which reduce the effectiveness of cleaning. Repairs to damaged areas are required so surfaces are impervious and washable. This will be scheduled for June 2023.
- Chairs used in treatment rooms and clinic rooms should be washable. Several fabric chairs are in use in these areas. A review of chairs will be completed during June 2023.

A repeat IPC audit will be completed in October 2023.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed. In the last year, general IPC risks and cleaning standards have been assessed. These have been recorded on the organisation's risk register. In the next year, staff vaccinations and sharps will also be reviewed.

d. Training

In addition to staff being involved in risk assessments and significant events, at London Road Surgery, all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually.

e. Policies and procedures

The infection prevention and control-related policies and procedures that have been written, updated, or reviewed in the last year include, but are not limited, to:

- IPC Handbook Policy
- Cleaning Schedule Policy

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended continuously as per current advice, guidance, and legislation changes.

f. Responsibility

It is the responsibility of all staff members at London Road Surgery to be familiar with this statement, and their roles and responsibilities under it.

g. Review

The IPC leads are responsible for reviewing and producing the annual statement. This annual statement will be updated on or before 31/5/2024.

Kirstin Frost (Joint Practice Manager)
For and on behalf of London Road Surgery